

City of Selah
Council Minutes
January 8, 2019

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

- A. Call to Order Mayor Raymond called the meeting to order at 4:00pm.
- B. Roll Call
- Members Present: Jacquie Matson; Rachael Glaspie; John Tierney; Roger Bell; Russell Carlson
- Members Absent: Diane Underwood
- Staff Present: Donald Wayman, City Administrator; Robert Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Rick Hayes, Police Chief; Gary Hanna, Fire Chief; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Ty Jones, Public Works Utility Supervisor; Andrew Potter, Human Resources Manager; Treesa Morales, Recreation Manager; Monica Lake, Executive Assistant
- C. Councilmember Absence – Motion to Excuse
- Council Member Tierney moved, and Council Member Bell seconded, to excuse Council Member Underwood. By voice vote, approval was unanimous.**
- D. Pledge of Allegiance
- Council Member Bell led the Pledge of Allegiance.
- E. Invocation
- Pastor Jason Williams gave the prayer.
- F. Agenda Changes
- Add: J – 1: Proclamation Declaring January 21, 2019 as Martin Luther King, Jr. Day of Service and Celebration
- G. Public Appearances/Introductions/ Presentations **None**
- H. Getting To Know Our Businesses **None**
- I. Communications

1. Oral

Mayor Raymond opened the meeting. Seeing no one rise to speak, she then closed the meeting.

2. Written **None**

J. Proclamations/Announcements

1. Proclamation Declaring January 21, 2019 as Martin Luther King, Jr. Day of Service and Celebration

Mayor Raymond read the Proclamation.

K. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: December 11, 2018 Council Meeting

- * 2. Approval of Claims and Payroll:

Payroll Checks Nos. 82359 – 82372 for a total of \$220,191.65

Payroll Checks Nos. 82373 – 82397 for a total of \$281,163.11

Claim Checks Nos. 72305 – 72373 for a total of \$383,815.42

Claim Checks Nos. 72374 – 72423 for a total of \$165,505.52

Claim Checks Nos. 72424 – 72438 for a total of \$ 66,229.59

Council Member Tierney moved, and Council Member Glaspie seconded, approval of the Consent Agenda as read. By voice vote, approval was unanimous.

L. Public Hearings

1. Public hearing to consider amendments to Selah Municipal Code (SMC) Title 10 Zoning pertaining to regulation of land use and development in the City of Selah allowing for: 1. Additions to Table 10.28A Permitted, Administrative and Conditional Uses, and 2. Changes to Selah Municipal Code 10.34 Off-Street Parking and Loading updating the City of Selah's Table 34-1 Parking regulations

Community Development Supervisor Peters addressed L – 1. He stated that this was a hearing to consider amendments to Selah Municipal Code Title 10 pertaining to development regulation changes the permitted land use table, which controls what types of businesses can come into the City and where they can locate in the various zoning districts throughout the City, as well as changes to off street parking standards and loading standards table. He went on to explain that the parking and loading standards table identifies the different uses for both business purposes and residential developments,

such as required parking standards and the number of stalls required per square footage, which the Planning Commission held a number of meetings to discuss, modifying only one staff recommendation from two stalls per dwelling unit to one point five. He briefly reviewed the new permitted land use businesses and those that have been removed, and requested that they hold a Public Hearing.

Council Member Matson inquired as to the requirement for a two foot decorative wall, solid fence, or landscape screen in front of a business as listed on page three section ten point four point zero three zero.

Community Development Supervisor Peters responded that it wasn't a change that the Planning Commission recommended but was already in the code. He explained that most of the city of Selah's parking and land use regulations look like they were partially derived from other cities, as this was a requirement from the City of Yakima's code with the purpose of creating a sound or visual barrier to screen the parking lot to the parking units.

Council Member Matson asked why two feet.

Community Development Supervisor Peters answered that he wasn't sure where they came up with that as a number, adding that it wasn't an item they considered for this update.

Council Member Matson inquired if it had always been in there.

Community Development Supervisor Peters replied in the affirmative, adding that it looks like it was last amended in 2004.

Council Member Tierney remarked that one thing he can't find is the stipulation for the number of required handicapped parking spaces.

Community Development Supervisor Peters responded that it's in the ADA for the State of Washington.

Council Member Tierney asked for confirmation that it wasn't in Selah's code.

Community Development Supervisor Peters answered that he believes the City's parking standard refers to the State code, and when someone comes in with a new parking lot they look at the number of parking stalls and the State law standards. He noted that otherwise they would have to change the code every time the State changed theirs.

Council Member Tierney wondered if Selah's code makes reference to it.

Community Development Supervisor Peters replied in the affirmative.

Council Member Carlson expressed some concern regarding the change to one point five parking spaces for larger multi-unit residential housing, saying that to him it appears that increasing the number of units can reduce the number of parking spaces, in effect doubling units yet requiring the same number of parking spaces as a smaller multi-unit complex. He inquired as to the standard unit of measurement used in the scenario.

Community Development Supervisor Peters explained that the staff suggestion was based on observations of new developments and a standard of two per dwelling unit recommended to the Planning Commission, but the Commission felt with a lesser amount of units they wanted to go back to one point five, which was standard from other communities, rather than going with two. He noted that two was still required for a single family home.

Council Member Carlson commented that the adjustment he would make would be to create a consistency, as he found it hard to believe that one would double the dwelling units and keep same number of parking stalls, as that would increase on street parking, which creates its own issues. He requested consistency across the board.

Council Member Glaspie asked about the half space, whether they were rounding down or rounding up.

Community Development Supervisor Peters answered that they would round up.

Council Member Matson asked if the single family dwelling for three spaces and the double family dwelling for six spaces included garage space.

Community Development Supervisor Peters replied that they count the garage as a parking space, as did the Planning Commission when they when initially considered increasing them to three and six spaces.

Council Member Tierney expressed some confusion regarding off street parking spaces, reading aloud from the pertinent section before asking why they would ignore facilities who don't comply currently with the parking regulations by computing the number of additional spaces on the extent of the enlargement regardless of the number of existing spaces.

Community Development Supervisor Peters responded that what he read was existing code, and that it probably comes down to the fact that a previous council wanted to preserve the existing rights of those businesses that have legal nonconforming spaces, adding that a lot of the downtown core lacks sufficient parking spaces and probably wouldn't meet the new standard even if they expanded internally or externally

Council Member Tierney asked if that wasn't what they would use variances for.

Community Development Supervisor Peters answered yes and no, saying that they could do an administrative adjustment and just grant them a lesser parking standard, but this is trying to address existing circumstances that are already noncompliant by saying that if they decide to add on the City wouldn't make them go back and come into full compliance as they wouldn't have the room to construct additional parking stalls and a small addition to the business.

Council Member Carlson inquired if that applied to anyone in town.

Community Development Supervisor Peters replied in the affirmative.

Council Member Carlson asked if there was a provision for shared parking spaces between businesses.

Community Development Supervisor Peters replied that there is one presently in the Ordinance, and that they just approved a business yesterday with that. He added that one of the things they did do for the parking table was adapt and add different provisions and standards for mixed use centers to have a combined standard for all of that.

Council Member Matson read aloud a paragraph regarding parking areas in a residential zone, which stated that they should be separate from such property by a solid mason wall or wood fence, and inquired as to why it doesn't also list vinyl or chain link fence.

Community Development Supervisor Peters answered that it has been in there since the Ordinance was put together in 2004, explaining that the reason it's around existing residential districts or properties is that something like an apartment complex has a lot of density in a small area, with the potential for noises or traffic that could negatively effect a surrounding residential property.

Council Member Matson agreed with the need for fencing, adding that he simply wanted to clarify if vinyl or chain link would be acceptable.

Community Development Supervisor Peters responded that they would accept a chain link with slats as a standard to the wood fence.

Council Member Matson asked why all the standards on the table for parking minimums were set at nine feet except last one, which was set at ten feet.

Community Development Supervisor Peters replied that it's based upon angle, so if they increase the angle from ninety either direction they have to extend the length of the parking stall itself so that a person has appropriate backing distance out of the parking stall.

Council Member Matson wondered if that was existing also.

Community Development Supervisor Peters said that she was correct.

Mayor Raymond opened the Public Hearing. Seeing no one rise to speak, she then closed the Public Hearing.

M. General Business

1. New Business

a. Selection of Mayor Pro Tem for Calendar Year 2019

Council Member Matson moved, and Council Member Glaspie seconded, to appoint Council Member Tierney as Mayor Pro Tempore for Calendar Year 2019. Roll was called: Council Member Matson – yes; Council Member Glaspie – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes. By voice vote approval was unanimous.

2. Old Business **None**

N. Resolutions

1. Resolution authorizing the Mayor to sign an Industrial Wastewater User Contract with SunRype Products (USA), Inc.

Public Works Director Henne addressed N – 1. He said that when he met with SunRype they requested to increase the discharge limits, as they were theoretically exceeding what was allowed in the existing contract and getting penalties from the Department of Ecology (DOE). He went on to say that they asked to increase from three hundred thousand gallons to three hundred ten thousand gallons per day, with the BOD going from twenty-four hundred pounds per day to twenty-eight hundred, and suspended solids from a thousand pounds to fourteen hundred pounds per day. He discussed the request with Ted Pooler and Wastewater Treatment Plant Supervisor LaRoche, and as they didn't feel it would have a detrimental effect on the treatment plant to flow at the additional strength, they revised the contract.

Council Member Tierney asked if it changed the rate of cost.

Public Works Director Henne answered that they are billed on flow, solids and BODs, and would be billed for the additional, adding that they do samples to determine the loadings.

Council Member Tierney inquired if they calculate how much there is going into the system or just charge a flat rate.

Public Works Director Henne responded that they discussed SunRype putting in their own sampler, a the Ordinance requires that they have one, and it would probably serve them better if they have their own sampler to better track the record of days and flows.

Council Member Carlson wondered if it would be appropriate to approve the contract subject to the installation of a sampler.

Public Works Director Henne replied that they didn't need to do so.

Council Member Carlson asked if the need for a sampler was a legal reason or a recommendation.

Public Works Director Henne answered that it was in the City's Ordinance for that type of facility to have one.

Council Member Carlson observed that they are currently non-compliant.

Public Works Director Henne agreed, saying that previous administration and the previous owner worked that particular non-compliant issue out.

Council Member Tierney asked if City staff were taking the sampling since SunRype isn't.

Public Works Director Henne responded in the affirmative.

Council Member Tierney inquired as to where they conduct the sampling.

Public Works Director Henne replied that they take them at pretreatment and sometimes at their facility.

Council Member Tierney wondered what kind of manpower time was involved.

Public Works Director Henne said maybe half a day total.

Council Member Tierney asked for confirmation that they are doing that for free.

Public Works Director Henne answered in the affirmative.

Council Member Bell expressed concern that they might overwhelm capacity by being low for a couple days then extremely high for a couple days while still being under the average.

Public Works Director Henne responded that tests are random, not on a set schedule.

Council Member Tierney asked how many times per month they test.

Public Works Director Henne replied that he doesn't remember.

Council Member Tierney remarked that they're talking almost a week's pay plus benefits to conduct those tests, and suggested that those costs should be passed along to SunRype.

Public Works Director Henne responded that he supposed they could pass that onto SunRype.

Council Member Tierney felt that if the City started billing them it would give them the incentive to install a sampler.

Public Works Director Henne agreed.

Council Member Carlson commented that it would be easy to do that by approving the contract subject to installation of the sampler, which would provide encouragement for them to move quickly on the sampler and eliminate that additional cost for the City.

City Administrator Wayman suggested that the more simple approach would be to change the language on the agreement with SunRype, as it might be a confusing signal to add the condition instead.

Public Works Director Henne commented that it could go either way.

Council Member Carlson moved, and Council Member Matson seconded, to not approve the Resolution authorizing the Mayor to sign an Industrial Wastewater User Contract with SunRype Products (USA), Inc. and to send it back to SunRype Products (USA), Inc.

Council Member Tierney asked if they would still be dumping into the City's system if Council said no.

Public Works Director Henne answered that they would get penalized by the DOE.

Mayor Raymond wondered if the City would still test periodically once SunRype puts in their own sampler.

Public Works Director Henne replied in the affirmative, saying they would need to test at least annually.

Council Member Carlson inquired if they knew the fee assessed by the DOE.

Public Works Director Henne responded in the negative.

Council Member Carlson asked about the cost of the sampler.

Public Works Director Henne answered that it would be around ten thousand.

Council Member Carlson opined that they want to be careful to not encourage them to just pay the fines.

Council Member Tierney asked if he wanted a timeline on the motion.

Public Works Director Henne responded that the motion just cancels the contract presented.

Council Member Bell inquired if the contract has a term or if it's open-ended, as he felt it important for them to know how long it runs.

Public Works Director Henne answered that he thinks it's an ongoing contract.

Roll was called: Council Member Matson – yes; Council Member Glaspie – no; Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes. Motion passed with four yes votes and one no vote.

2. Resolution authorizing the Public Works Director to sign a Water Quality Combined Financial Assistance Agreement WQC-2017-SelahPW-00101 with the Washington State Department of Ecology to assist in funding the City's Taylor Ditch Outfall Pollution Reduction project

Public Works Director Henne addressed N – 2. He said that this is a contract with the Department of Ecology (DOE) for funding for Taylor Ditch, outlining the specifics of the project as listed in the contract. He went on to say that delays have increased the cost from two hundred ninety-one thousand, one hundred seventy dollars to three hundred twenty thousand dollars, which has also increased the match amounts for both the City and the Selah School District. He finished by saying that DOE likes to see the Public Works Director sign the contract rather than the Mayor, and requested approval with the intent to start construction when school's out for the summer.

Council Member Tierney remarked that the AIS shows that the City's amount has increased to sixty thousand dollars.

Public Works Director Henne agreed that the number was correct.

Council Member Tierney inquired if the City and the Selah School District had those funds available.

Public Works Director Henne answered in the affirmative.

Council Member Tierney moved to approve the Resolution authorizing the Public Works Director to sign a Water Quality Combined Financial Assistance Agreement WQC-2017-SelahPW-00101 with the Washington State Department of Ecology to assist in funding the City's Taylor Ditch Outfall Pollution Reduction project.

Council Member Carlson asked what would happen if DOE came back and said there was no funding after the project had been started.

Public Works Director Henne replied that he doesn't know, but this is a formal contract rather than simply a letter of commitment.

Council Member Carlson recommended that Council Member Tierney emphasize in his motion the change that's incorrect on the AIS.

Public Works Director Henne commented that he didn't put a dollar amount in the Resolution.

Council Member Tierney observed that it shows on the second page.

Council Member Bell seconded to approve the Resolution authorizing the Public Works Director to sign a Water Quality Combined Financial Assistance Agreement WQC-2017-SelahPW-00101 with the Washington State Department of Ecology to assist in funding the City's Taylor Ditch Outfall Pollution Reduction project. Roll was called: Council Member Matson – yes; Council Member Glaspie – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

Council Member Tierney remarked that it would be nice to see that project completed.

Public Works Director Henne commented that there would be a lot going on this year between this project, the grind and overlay for North First Street and the East Goodlander project. He added that WSDOT would be doing a grind and overlay on South First Street from Southern to Jim Clemens Way, then jump to the Naches and Wenas intersection and grind out to the Y intersection, as well as replacing some of the wheelchair ramps.

Mayor Raymond asked when they would be doing the grind and overlay on Wenas.

Public Works Director Henne responded that he told them not to do it during Community Days, and would let them know when he had dates.

Council Member Tierney wondered if they were in any danger of having Federal monies withheld on any of these projects due to the Federal shutdown.

Public Works Director Henne responded that it was a good question.

City Administrator Wayman remarked that they don't have an answer to that.

Council Member Carlson asked if the Wenas grind and overlay would be done at the same time as the Goodlander project.

Public Works Director Henne answered in the affirmative, saying that it would be at night, which would help.

Council Member Bell inquired if they needed to assign someone to replace Council Member Dufault on the Finance Committee.

Mayor Raymond replied that it would be addressed at the next Council Meeting.

O. Ordinances

1. Ordinance amending Selah Municipal Code (SMC) Title 10 Zoning pertaining to regulation of land use and development in the City of Selah allowing for: 1. Additions to Table 10.28A Permitted, Administrative and Conditional Uses, and 2. Changes to Selah Municipal Code 10.34 Off-Street Parking and Loading updating the City of Selah's Table 34-1 Parking regulations

Community Development Supervisor Peters addressed O – 1. He said that this is the Ordinance approving the changes to parking standards as well as the permitted land use table, and reviewed the Planning Commission's changes to parking stall requirements for single family residential, two family dwellings, and multi-family dwelling units.

Council Member Matson did you say asked if he said two point five to two, or one point five.

Community Development Supervisor Peters responded that for three to four units it's recommended to go to two point five, while five or more units the Planning Commission recommended that they go back to one point five.

Council Member Carlson inquired as to the reason that single family wasn't the same as multi-family. .

Community Development Supervisor Peters explained the Planning Commissions' reasoning for a lesser standard for multi-family was that some units may be occupied by a single person with a single vehicle, while others may have all families. He suggested that Council either take them all up to two point five or take them all down to two.

Council Member Glaspie asked if garage spaces count for multi-family as well.

Community Development Supervisor Peters responded in the affirmative.

Council Member Carlson moved to approve the Ordinance but to make an adjustment to the multiple family dwelling to two point five across the board and keeping the single-family at three.

Council Member Glaspie asked for confirmation that he wanted two point five.

Council Member Carlson confirmed the number.

Community Development Supervisor Peters pointed out that it was two point two five.

Council Member Glaspie felt that two was adequate, as most would have a two car family, otherwise they would be taking up a lot of space with parking.

Council Member Tierney remarked that two point five makes sense to provide room for visitors too.

Council Member Carlson clarified that it was two point two five.

Council Member Matson asked if they were talking two point five per unit where it was currently one point five.

Community Development Supervisor Peters responded that the previous standard was one point five, and the recommendation was to increase three and four unit dwellings to two point five, and have five or more unit dwellings at one point five.

Council Member Matson wondered how that would be feasible for a complex that was all one bedroom units.

Community Development Supervisor Peters answered that they can't determine a family size based on apartment size.

Council Member Carlson didn't have a preference either way between two and two point two five, he simply wanted consistency for all multi-family dwellings.

Council Member Glaspie agreed.

Council Member Carlson deferred to Council Member Matson as to whether two or two point two five would be a more realistic number.

Council Member Matson responded that two point two five does make a difference/

Community Development Supervisor Peters opined that it would be a win for the City either way Council chose to go, as they would still be gaining over the previous one point five standard.

Council Member Carlson amended his motion to two per dwelling unit.

Council Member Glaspie seconded the motion.

Council Member Tierney asked if Council Member Carlson was referring to the recommendation on six or more units.

Council Member Carlson responded that he was talking about anything that's multiple family dwellings.

Council Member Tierney asked for confirmation that he wanted them all at two.

Council Member Carlson confirmed that he wanted them all set at two.

Community Development Supervisor Peters noted that it would be minus retirement centers.

Council Member Matson inquired if her fellow Council Members would like the single family and two family to go up.

Community Development Supervisor Peters responded that they already went up from two to three and four to six, respectively.

Council Member Matson asked why that was being done.

Community Development Supervisor Peters answered that it was the recommendation of the Planning Commission. .

Council Member Glaspie asked if they had something in the Ordinance for apartment complexes that have garages, like if a resident was using their garage for storage and parking on the street.

Community Development Supervisor Peters said that he wouldn't feel confident answering the question without doing some research on that section of the Ordinance.

Mayor Raymond asked what the final number was.

Council Member Carlson replied that the final number for his motion was two.

Roll was called: Council Member Matson – yes; Council Member Glaspie – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Police Chief Hayes said that the Citizens Academy would be starting February 4 and run through April 22, inviting anyone who wished to attend to join them. He noted that they ended up with five hundred more case reports in 2018 than they had the year prior.

Mayor Raymond asked what time the meetings would be.

Police chief Hayes replied that they would be from 6:30 to 8:00pm.

Fire Chief Hanna said that they started recruit school last Wednesday, with six of their recruits and six from the Naches Fire Department, which is something they have done in the past.

City Administrator Wayman requested that he inform Council why he and the Mayor were invited to the Fire Commission meeting later that evening.

Fire Chief Hanna stated that they are looking ahead ten years into the future, to see how current finances affect them down the road, such as the significant change in insurance in December, and that they need to make changes to support the Fire Department into the future. He added that the Mayor and City Administrator would be meeting with the Fire Commissioners tonight for a discussion.

Mayor Raymond requested that he explain the difference between how they're funded versus other cities.

Fire Chief Hanna responded that in other cities the Fire Department is part of the General Fund, but Selah is unique in that they provide service to the Fire District and the City of Selah and receive funding from both. He added that it's a very unique but good relationship.

Mayor Raymond asked how many more calls they received last year.

Fire Chief Hanna said that in 2016 there were fifteen hundred fifty-one calls, and in 2018 they had seventeen hundred calls.

Council Member Tierney asked if most of those were aid.

Fire Chief Hanna replied that they did have a pretty significant fire season last year, but calls were predominantly medical stuff.

Council Member Carlson requested that he talk about the ten year projection and the time frame to make the change happen.

Fire Chief Hanna answered that they don't have one, and that's part of the reason why they want to have some dialogue on what they need and what will sustain.

Community Development Supervisor Peters spoke briefly about the Planning Department, saying that they have a lot of developers and others inquiring on multiple properties that are currently underdeveloped, and he is hopeful that they will see new developments coming the City's way this new year. He noted that Save-on Foods is done, and would be replaced by a tractor supply company and a

Grocery Outlet for the other half of the building. He went on to say that the building inspector has been busy with inspections, and that he would be bringing to Council a fee increase or establishment Ordinance to establish fee for the Critical Areas application process.

Public Works Director Henne spoke briefly about various projects the Public Works crew has been working on. He went on to say that he and Community Development Supervisor Peters met with WSDOT last month in their ongoing effort to move forward with the legwork for the intersection of Southern and First, and that he would be drafting a letter for the Mayor to sign saying they want to move forward with this. He mentioned that he would also like to take ten thousand of the twenty thousand set aside for the BUILD application match to get the information regarding traffic counts.

Council Member Carlson asked if he was just talking planning with regard to the intersection.

Public Works Director Henne responded that they have a process to go through, outlining what it entailed.

Council Member Tierney remarked that they have had issues in the past with businesses pushing snow into city rights of way, and wondered if they had sent notifications to these businesses regarding that.

Public Works Director Henne responded in the negative, noting that one of those businesses has claimed a former city administrator gave permission for that.

City Administrator Wayman commented that they cannot put snow there, asking if the Council Member was referring to Brian Harris.

Council Member Tierney said that it was more than Mr. Harris doing it.

Public Works Director Henne remarked that they would see if there was any snow out there tomorrow.

Council Member Carlson asked if there was some sort of fine for snow in the right of way.

Council Member Tierney observed that there's a littering ordinance, adding that the particular site at Southern and First gets so much snow, and is also a well-used bike route.

Public Works Director Henne replied that he has a code enforcement officer he can sic on them.

City Administrator Wayman stated that they would deal with any snow where it shouldn't be.

Clerk/Treasurer Novobielski said that he was in the process of closing the books for 2018 and would have it completed and uploaded to the website before the next Council Meeting. He noted that the 2019 budget has also been uploaded for viewing.

Council Member Carlson inquired about a 2019 sales tax update.

Clerk/Treasurer Novobielski responded that he didn't have one for 2019 but reviewed the December amounts for both 2017 and 2018.

Recreation Manager Morales said that the City's centennial is coming up in April and there would be an event on that date. She spoke about trying each year to get people around to all of the different parks, and the need to continue improvements on Volunteer Park as listed in the original agreement with RCO.

Council Member Glaspie asked if there would be a spot where people can rent things.

Recreation Manager Morales said that they haven't yet narrowed that down.

City Administrator Wayman noted that a condition of approval is that they can't have any tournaments within the park.

Recreation Manager Morales talked about how the park has to remain a passive park, which the Volunteer Park committee has been discussing along with whether to put in a gazebo type structure, and that their total request for the 2019 budget would be an expenditure of sixty thousand dollars.

Council Member Carlson inquired about opportunities for young men working on Eagle Scout projects that could save the City some money.

Recreation Manager Morales responded that she would assume there are some things they could help with, as they have definitely done in the past. She said that they've been cleaning upstairs at the Civic Center and ran across a number of shirts and jerseys that aren't usable, which they would like to give to a local church sending a group of kids on a mission trip.

Council Member Tierney wondered if there would be interest in maybe taking one jersey of each and displaying them to show events from the past, like at a sports bar or someplace else. He added that he has no objection to sending them but felt it would be nice to have some memorabilia for people to see.

City Attorney Noe commented that they would need to have a Resolution surplusizing the items.

City Administrator Wayman stated that they would bring one to the next meeting.

City Attorney Noe had no report but wished Council Member Glaspie the best of luck.

2. Council Members

Council Member Matson had no report beyond saying that there would be a Volunteer Park committee meeting tomorrow.

Council Member Glaspie announced that she would be resigning her position as a Council Member after tonight, as her family is relocating outside of the city limits. She thanked everyone for a great year, saying that she learned so much and appreciates the patience given to her.

Council Member Tierney had no report, but thanked Council Member Glaspie for her contribution to the Council and community, wishing her the best.

Council Member Bell thanked Council Member Glaspie for sitting on the SPRSA board and wished her good luck.

Council Member Carlson thanked Council Member Glaspie for being on the Council, saying that he's grateful for everyone who serves.

3. City Administrator

City Administrator Wayman wished the best to Council Member Glaspie. He reviewed the procedure for interviews at the next meeting, which would start with a random drawing to determine the interview order, then each candidate would be given three minutes to discuss why they should be a Council Member, followed by a series of questions asked by the Mayor, and then each Council Member given an opportunity to ask one question and one follow up question. He said that the study session for interviews would start at three, with a break between that and the Council Meeting following, with an executive session at the beginning of the Council Meeting to discuss the candidates followed by nominations once Council is back on the record.

Council Member Carlson asked for confirmation that the study session would start at 3pm, as the Council Meeting is at 5:30pm.

City Administrator Wayman responded in the affirmative, saying that it would be a two and a half hour study session for interviews.

Council Member Tierney wondered if they could call the interview process a personnel matter closed to the public and do them one at a time.

City Attorney Noe replied that there is a provision in the law for executive sessions to discuss candidate qualifications, but interviews have to be done in open meetings.

4. Boards **None**

5. Mayor

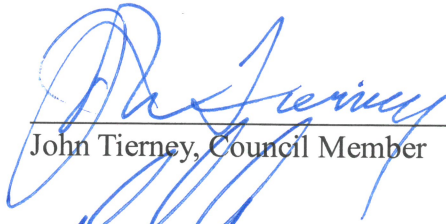
Mayor Raymond stated that the next Centennial meeting would be next Thursday at 4pm in the conference room. She thanked the Public Works crew for an awesome year making the City safe and clean, and noted that the Police Department once again won the Christmas contest amongst departments.

P. Executive Session **None**

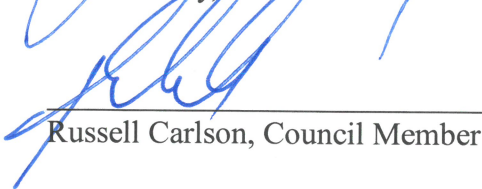
Q. Adjournment

Council Member Carlson moved, and Council Member Glaspie seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 5:36pm.



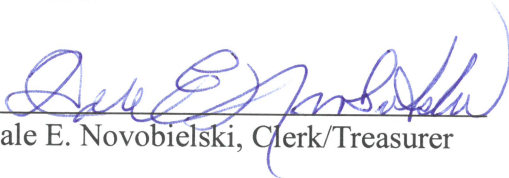
John Tierney, Council Member



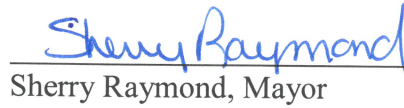
Russell Carlson, Council Member

Rachael Glaspie, Council Member

ATTEST:



Dale E. Novobielski, Clerk/Treasurer



Sherry Raymond, Mayor



Roger Bell, Council Member

EXCUSED

Diane Underwood, Council Member



Jacquie Matson, Council Member